

REPTON
ABU DHABI

Admissions Policy 2026-27

REPTON
ABU DHABI

Table of Contents

I. Purpose
A. Purpose of the Policy

II. Scope
A. Applicability of the Policy

III. Policy Statement
A. Commitment to Transparency and Equity

IV. Responsibilities
A. Principal
B. Head of School
C. Admissions & Parent Experience Manager

V. Equal Treatment
A. Policy on Non-discrimination

VI. Admissions Criteria
A. Criteria for Student Admission

VII. Admissions Process
A. General Admissions Process
B. Waiting List Policy

VIII. Review and Evaluation
A. Policy Review Procedures

IX. General Admissions Criteria
A. Individual Assessment of Applicants
B. Admissions Requirements for Foundation Stage
C. Junior School Years 1-5
D. Senior School Years 6-13

X. Eligibility for Re-registration
A. Criteria for re-registration.

XI. Special Education Needs and Disability (SEND) and Inclusion
A. Welcoming Students of Determination
B. Documentation and Reporting Requirements
C. Assessment of Required Support

REPTON
ABU DHABI

XII. Year Groups and Grades
A. Overview of the British Education System
B. Curriculum Equivalency Alignment
C. Ensuring Continuity and Progress

XIII. Appendices
A. Table of Equivalences

REPTON
ABU DHABI

Repton School Abu Dhabi Admissions, Enrolment and Placement Policy

I. Purpose

The purpose of this policy is to establish guidelines and procedures for the admissions, enrolment, and placement process at Repton Abu Dhabi, ensuring a fair and appropriate approach for all prospective students and their families.

II. Scope

This policy applies to Repton Abu Dhabi, including its Principal, Heads of School, Admissions & Parent Experience Manager and Admissions & Parent Experience Officers. Repton Abu Dhabi is a co-educational school offering the English National Curriculum (British Curriculum) for students aged 3- 18 years old.

III. Policy Statement

Repton Abu Dhabi is committed to maintaining a transparent and equitable admissions, enrolment, document/information collection and placement process, in accordance with the requirements set forth in the ADEK Private School Policy and Guidance Manual (policy numbers 44 and 45).

IV. Responsibilities

Principal: The Principal has overall responsibility for the implementation and oversight of this policy.

Head of School: The Head of School supports the Principal in ensuring the policy is implemented effectively and consistently.

Admissions & Parent Experience Manager: The Admissions & Parent Experience Manager is responsible for managing the school's admissions process, database, parent communication and maintenance of accurate student records.

V. Equal treatment:

We welcome children from many different ethnic and racial groups, backgrounds and creeds. Human rights and freedoms are respected but must be balanced with the lawful needs and rules of our School Community and the rights and freedoms of others. All candidates for admission will be treated equally, irrespective of their, or their parents' religion, belief, sect, faith, creed, race, colour or ethnic origin.

VI. Admissions Criteria

Repton Abu Dhabi has an inclusive admissions process, with academic ability, aptitude and personal qualities

being taken into consideration. The school seeks to admit students who demonstrate a strong potential for success within the English National Curriculum. Repton aims to establish a strong foundation for student success by prioritising positive attitudes, exemplary behaviour, and a supportive learning community. By fostering a culture of respect, enthusiasm for learning, and harmonious peer relationships at a new student's point of entry, we do our best to ensure that student's behaviour and attitude align with the core values of the school.

VII. Admissions Process

A. The general admissions process at Repton Abu Dhabi is structured to ensure transparency and fairness. Applicants must fill out an application form, submit the child's latest school reports, and provide additional documentation as needed. An interview and assessment may also be required. Final enrolment decisions are made by the Heads of School, in collaboration with the Admissions & Parent Experience Manager and Principal, based on clearly defined criteria.

B. Waiting Lists: If a year group is fully subscribed, applicants will be placed on a waiting list. Applicants on the waiting list will be contacted as soon as a place becomes available, and they will be required to complete the necessary admissions steps promptly to secure the offered place. For more details, please review the Cognita Group of Schools Waiting List Policy.

VIII. Review and Evaluation

This policy will be reviewed and evaluated regularly to ensure its continued effectiveness and alignment with the ADEK Private School Policy and Guidance Manual. Revisions and updates will be made as necessary to maintain compliance with relevant regulations and to best serve the needs of Repton School Abu Dhabi and its students.

IX. General Admissions Criteria

A. Individual Assessment of Applicants

Every applicant's report is individually reviewed and assessed by the Admissions team and then the Heads of School. The prospective student's academic achievements and extracurricular achievements will be considered to understand how well they will fit into the school. Where necessary, a Cognitive Ability Test (CAT4) assessment, reading videos or videos of play (for our Foundation Stage) or a meeting with a member of our Senior Leadership Team will be required to make a final decision.

B. Admissions Requirements

Foundation Stage:

We request the most recent nursery report as a first step. In some cases, where a nursery report is unavailable,

we may also request short videos with basic interaction, including play skills or conversation with parents or siblings. For families who are overseas, we may also request a very short video call with the child and parent, if this is easier for the prospective family. Additionally, we offer opportunities for in-person play sessions where children are invited to Repton Abu Dhabi to meet with a member of the Senior Leadership Team for a one-to-one play-based assessment.

Junior School Years 1-5:

Prospective students entering Years 1-5 will be required to submit the most recent academic report with comments, specifically in the core curriculum subjects of Maths, English and Science. Any reports that are not written in English will need to be translated prior to submission. A CAT4 assessment may be arranged as required by the Admissions and Senior Leadership Team. Additionally, we may request an online/in person interview or short videos showcasing basic interaction, reading, or conversation.

Senior School Years 6-13:

Prospective students entering Years 6-13 will be required to submit the most recent academic report with comments, specifically in the core curriculum subjects of Maths, English and Science, as well as pastoral comments. Any reports that are not written in English will need to be translated prior to submission. A CAT4 assessment may be arranged as required by the Admissions and Senior Leadership Team. Additionally, we may request an online/in person interview or short videos.

If applying for Year 12/A Level programme from a UK curriculum school, applicants will need to submit any mock examination results as well as the most recent end-of-year report. If the prospective student is transferring into any of the examination years (Years 10 – 13), it is important to advise the Repton Abu Dhabi Admissions team of the exam boards previously studied. Entry into the Sixth Form at Repton Abu Dhabi may also include a short meeting with the Senior School's Head of School as part of the decision-making process. Any entry into the Sixth Form is based upon meeting our entry requirements as indicated in the Sixth Form Options Booklet. Please ask Admissions for further details, if needed.

X. Eligibility for Re-registration

Repton Abu Dhabi students will be eligible for re-registration for the next academic year, provided there are no significant academic or behavioural issues or fee defaults.

XI. Special Education Needs and Disability (SEND) and Inclusion

A. Welcoming Students of Determination

Repton Abu Dhabi welcomes students of determination. Our Inclusion Team offers a broad range of support for prospective students who display any additional learning needs. Review Repton Abu Dhabi's Inclusion Policy.

Documentation and Reporting Requirements

For consideration, parents must inform the School at the application stage and provide any/all reports from Educational Psychologists, Speech and Language Therapists, or medical reports as applicable.

Assessment of Required Support

The School will consider whether it can provide the necessary staff and level of support required to meet the needs of the child. If additional support is required in the form of an individual Learning Support Assistant (LSA), the Head of Inclusion will be in contact with parents to arrange this.

XII. Year Groups and Grades

A. Overview of the British Education System

The British education system is based on a programme of education that spans thirteen (13) years, whereas other education systems around the world, such as the American and Australian systems, follow a 12-year cycle. The 13-year British cycle is organised into year groups, while the 12-year cycle is organised into grades.

B. Curriculum Equivalency Alignment of

Academic Expectations

Despite the differences in the organisation of year groups and grades, the content of the curriculum and academic expectations in core subjects are broadly similar across age groups.
This similarity allows for the formulation of a 'table of equivalences' to clarify the transfer of students between grades and year groups (see Fig 1).

C. Ensuring Continuity and Progress

From the table of equivalences, an 8-year-old student on September 1st will be admitted to the Grade System in Grade 3 and the British system in Year 4. However, this child's previous educational experience and academic level will be broadly similar. Transferring the child from Grade 3 to Year 3 would result in the child being a year older than their classmates and effectively repeating the same work. To ensure the child's education progresses appropriately, the child should transfer from Grade 3 to Year 4. This approach allows for continuity and does not represent unwarranted promotion. Students from FS1 to Year 2 are placed into Year Groups at Repton using their date of birth. Year 3 to Year 13 students are placed into Year Groups based on curriculum continuity in line with ADEK policy.

XIII. Appendices

A. Fig 1: Table of Equivalences

REPTON
ABU DHABI

Grades of Students in 12 Year System American/Australian	Year Groups of Students in 13 Year System British	Age on 31st December
Nursery	Nursery (FS1)	3
K.G. 1	Reception (FS2)	4
K.G.2	Year 1	5
Grade 1	Year 2	6
Grade 2	Year 3	7
Grade 3	Year 4	8
Grade 4	Year 5	9
Grade 5	Year 6	10
Grade 6	Year 7	11
Grade 7	Year 8	12
Grade 8	Year 9	13
Grade 9	Year 10	14
Grade 10	Year 11	15
Grade 11	Year 12	16
Grade 12	Year 13	17