

## Class Representatives: Roles and Responsibilities

Repton School Abu Dhabi Class Representatives are parents whom volunteer their time to help in the school community. The Class Reps provide a vital communication link between the parents in their class, the class teachers, and the *Friends of Repton* Parents Committee. Each class has 1-3 Class Representatives that have both a formal and social role.

As part of the formal role, a Class Rep agrees to:

- Attend a majority of the Parents Committee meetings (held every 2-4 weeks at the school).
- Vote on any formal issues raised at the meetings that require a full Committee vote.
- Give feedback to their classes of any pertinent information from the Committee meetings.
- Communicate relevant news, in a timely manner, to the parents and teacher (as needed) of their respective class. Usually the best way of communicating with the parents is through the class WhatsApp group. This is created at the beginning of the academic year and is administrated by the Reps. (See WhatsApp Groups Guidelines for more information on this).
- Encourage the parents to volunteer when needed for activities and events at the request of the class teacher or the Parents Committee.
- Actively participate in at least one project/event of the Parents Committee each year.
- Provide feedback of suggestions from the parents in their class to the Parents Committee.

As part of the social role, the Class Rep invites the parents in their class to the New Parents Coffee Mornings, the Parents Social Night, and other informal social gatherings the *Friends of Repton* organises. To foster a greater sense of community the Rep and parents may also use the Whatsapp Group for informal class wide play dates, coffee dates, and birthday party invitations etc.

### Please Note:

It is not the role of Class Representatives help parents express concerns about their own children, other children, the teachers, or the school. Concerns about your child or any school issue, should be discussed directly with the class teacher in the first instance or the School Senior Leadership Team.

Please be reminded that being a Class Representative is a VOLUNTARY JOB. Let us all act with consideration and appreciation towards the parents in our class who take on this responsibility.

Finally, to the Class Representatives - THANK YOU for volunteering to be a Class Rep for your child's class this year. Your efforts are truly valued.

*Sara Dara, Joanne Dunstan, Noora Saif*  
*Friends of Repton Chairladies*

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